**The Cottage Surgery**

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**Patient Participation Group [PPG]**

**Minutes of the meeting on Tuesday, 22.10.19 at 6.00pm at the Cottage Surgery**

1. P**resent**: Les Pole (Chair), Rod Hudson (Treasurer), Claire Ayres,
 Marsha Blisset, Colin Brookes, Karenna Galer-Coombes, Ann Irving, Liz Shrives,
 Sue Taylor, Dr. Stephen Clay (GP), David Harris (Practice Manager), and
 Margaret Taylor (Secretary).
 Apologies for absence were received from Anne Gray.
 Ann Irving and Sue Taylor apologised that they would have to leave the meeting early
 because of other engagements.

2. **Minutes** of the Meeting on 16.7.19, having been previously circulated, were taken as
 read and signed.

3. **Treasurer’s Report**: Rod Hudson reported that there had been no change to the accounts other than the addition of a small amount of interest. The balance is £151.40,

4. **Matters arising** not otherwise on the agenda:
 a) First Aid training: A useful training session had been organized by Sue Taylor
 on September 23rd. Fewer people had attended than at the previous session but
 everyone participated fully and valued what they learned. Participants suggested
 that it would be good to refresh their training regularly. Sue Taylor agreed to
 explore the hiring or purchase of the mannequins required and suggest a possible
 date for a follow-up training.
 b) Drive: No further action has been possible yet with regard to a replacement drive
 until the work at The Banks has been completed. Sharon Clay will then give this
 her attention.
 c) Vestibule carpet: Ann Irving has provided information about possible material
 and costs but currently finance is not available. Although not attractive, the carpet
 is clean and not worn.

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5. **Urgent Referrals**: Margaret Taylor shared the response she had belatedly received
 from Paul Gibarra in response to our expression of concern about the fixed non-
 clinical criteria used to accept or refuse referrals. Not all our concerns had been fully
 addressed and a further letter had been sent questioning some of the points made by
 Mr. Gibarra. An email response promised a reply but that has not yet been received.
 [Letters attached to the minutes]

6. **Primary Care Networks**: Dave Harris reported that work is in progress to set up the PCNs but is not yet complete. The meeting expressed the hope that those setting up the PCNs would liaise with the voluntary group Reaching People in when appointing Social Prescribers and would take advantage of the relevant experience gained im other areas by Sharon Clay and Dave Harris. PPG members offered to give the surgery a list of relevant activities in the area.

7. **WLCCG**
a) Margaret Taylor reported briefly on the WLCCG PPG Network meeting 20.6.19 at which presentations were made relating to Dementia Friendly practices, End of Life Care and feedback in respect of Extended Access. Members were encouraged to access the WLCCG website for details. The next meeting of the network is on Wednesday 20.11.19. Margaret Taylor and Marsha Blisset will attend.
b) The WLCCG AGM will be on 26 the September at 4.30 pm at Westgate. Margaret will attend and report to the next PPG meeting.

8. **LLR Alliance**: Margaret reported that progress is being made by the Alliance and by
 the Better Care Together Planned Care Board in developing care closer to home,
 although that progress is slower than those involved would wish.

9. **Patients’ feedback**: Members commented on the efficiency of the flu injections.
 Difficulty had been experienced by the surgery in obtaining vaccines for under 25s and
 children but these have now been obtained.

10. **Other Business**:
Cancer Awareness Cake Sale: Not many people had given on the day but the PPG expressed its appreciation of Amy’s efforts and members made contributions.
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Other PPGs: Karenna told us of the activity of the Quorn PPG and mentioned a useful website ‘Next Door’ which enabled people to log-on and share information about events. Karenna asked if we are a member of the National Association of Participation Groups. We are not.
Future activities: We agreed that we should keep in mind the question of what we might do for patients. This would be an item on the agenda of the next meeting.
NHS wider concerns: Colin Brookes provided information and raised questions about two issues - the BMA comments on NHS competition rules affecting decisions on commissioning; and problems which might arise in connection with ‘Surveillance Capitalism and trade deals following Brexit.
Good Neighbour Scheme: We were delighted to hear that the Woodhouse Good Neighbour Scheme had won a 2019 Rural Service Award from the Rural Community Council.

11. **Next Meeting**: The next meeting of the PPG will be on Tuesday, January 14th at 6.00 pm at the surgery.